



WHITEHALL PRIMARY SCHOOL

SCHOOL PROSPECTUS

2025-2026





WHITEHALL PRIMARY SCHOOL

SCHOOL PROSPECTUS 2025 – 2026

Address	Whitehall Primary School Whitehall Road Evington Leicester LE5 6GJ
Telephone	0116 241 3087
Fax	0116 243 1120
Website	www.whitehallprimary.co.uk
Headteacher	Mrs. Anna Boychuk
Chair of Governors	Mrs. Kam Gill
Type of school	Whitehall Primary School is a community school for children aged 3 – 11 years



'Dedicated to Excellence ... Learning For Life'

Whitehall Primary School Shared Vision Statement

Our pupils have a happy, caring and stimulating environment. They are motivated to work hard and reach their full potential through a challenging and vibrant curriculum.

Our pupils develop lively, enquiring minds, giving them the ability to reason and question.

Our pupils acquire the knowledge and skills needed in this fast changing world. They develop literacy, mathematical, scientific, computing and creative skills.

Our pupils care and respect other people, their faiths and traditions. They are learning to be active citizens showing care and responsibility for the world in which we all live.

We achieve this by:

- **Providing high quality teaching and learning**
- **Providing equality of opportunity**
- **Respecting and caring for everyone**
- **Enabling access to a wide carefully planned balanced curriculum, catering for all needs**
- **Using our resources wisely**
- **Working towards independence in thought and action**
- **Developing positive relationships with parents and communicating effectively with home**
- **Playing a full role in the community that we serve**
- **Providing a clean, safe attractive environment**
- **Expecting high standards in behaviour and learning**
- **Promoting responsibility for the care our environment**
- **Fostering an understanding of the wider world**



WHITEHALL PRIMARY SCHOOL

Whitehall Road
Evington, Leicester LE5 6GJ
Telephone: 0116 2413087

Headteacher: Mrs Anna Boychuk

Dedicate

d to

September 2025

Dear Parents / Carers,

Excellenc

I would like to take this opportunity to warmly welcome you to Whitehall Primary School.

At Whitehall, we are working to ensure the highest quality education for each individual pupil. We are a school with high standards and high expectations of our children and recognise all talents and abilities.

Learning for Life

We are a positive and welcoming school, believing that children learn best in an exciting and stimulating environment that is positive, supportive and structured. We believe strongly that parents are an important part of the education process and we work closely with them in order to meet our expectations and achieve our aims. Visitors are most welcome into our school and are impressed by our sense of purpose and the quality of our environment.

We pride ourselves on being a dedicated staff team, committed to providing the best for all our children. We encourage our children to develop confidence and independence by ensuring positive attitudes and high standards of work and behaviour.

The material in this prospectus will provide you with information about our school, ranging from our vision, aims and curriculum to our policies and daily practice. I hope you find it useful.

Yours sincerely,

A. Boychuk

Mrs. Anna Boychuk
Headteacher

SCHOOL CONTEXT

Our school was originally a Junior School with a neighbouring Infant School. The two schools were amalgamated over twenty years ago forming the existing primary school.

There are over 550 full time pupils on roll and 26 part-timers in the Nursery. From September 2019 we became three form entry and have the capacity to have up to 700 pupils on roll. Our school is much bigger than other primary schools compared with the average size nationally (281 pupils). Building expansion work was undertaken during the 2015-2016 where additional seven classrooms were built.

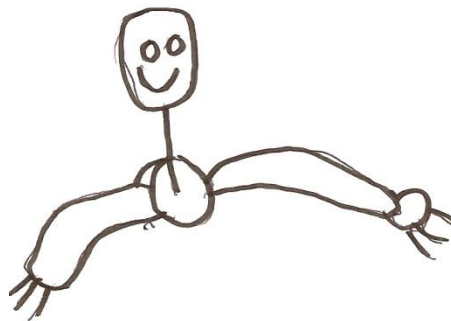
Whitehall Primary School is situated in the suburbs of Leicester City. The immediate area consists of established privately owned property. The catchment area also includes local authority housing. The percentage of children known to be eligible for free school meals is 10% which is below the National Average (IDSR 2024).

Our school celebrates the fact that it is truly multicultural. 96.8% of our pupils are from ethnic minority backgrounds. 75% of our pupils are working with English as an additional language and this is very high when compared nationally.

The Islamic, Hindu, Sikh and Christian religions are represented in our school and members of staff also represent these religions. The languages spoken in school include Gujarati, Hindi, Punjabi and Urdu.

Local Authority admissions policy means that children are admitted into Reception (formerly Foundation 2) in the September of the academic year of the child's fifth birthday.

Our attendance rate of 95% is in line with the national average.



FOUNDATION STAGE

The Nursery is staffed by a teacher and a Level 3 Teaching Assistant. In the Reception we have three classes. A class teacher and a Level 3 Teaching Assistant staff the classes.

KEY STAGE 1

We have three Year 1 classes and three Year 2 classes. All classes have access to Teaching Assistant support during the working week.

KEY STAGE 2

We have twelve classes across Key Stage 2 with three classes across Year 3 to 6. We have a PE specialist teacher across the school providing classroom teachers with their Planning, Preparation and Assessment time. Again, all classes have access to Teaching Assistant support.



MEMBERS OF STAFF

HEADTEACHER	Mrs A Boychuk – DSL Lead
DEPUTY HEAD	Mrs J Ruprai – DSL

TEACHING STAFF	Ms Ai Adam Ms An Adam Miss S Aswat Ms S Bahadur Mrs K Basra Miss S Begum Mrs S Berraoui Miss M Chopdat – SENCo /DSL Mrs N Choudhury Miss C Derry Ms S Dulay (Key Stage 1 Leader) – SLT/DSL Miss J Gill Mr S Hill (Upper KS2 Leader) – SLT/DSL Mrs S Hussain Mrs F Jules Miss P Keshwala (Lower KS2 Leader) – SLT/DSL Miss S Mahomed Mrs E McErlain-Naylor Miss S Nadire Mrs S Norris Miss A Pandor Miss I Patel Mr N Ruparelia Miss B Shariif Mrs N Sharma (EYFS Leader) - SLT/DSL Mrs H Sheikh Miss A Stevens Miss H Takey Miss M Thanki Mr J Weston
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BUSINESS MANAGER	Mrs C Samwell
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ICT TECHNICIAN/ INSTRUCTOR	Mr P Ellam
HLTA (DATA / COVER)	Mrs S Trivedi
HLTA (COVER)	Mrs A Cook
HLTA (COVER)	Mrs H Carrim
HLTA (COVER)	Miss A Koukaki
OFFICE MANAGER	Mrs F Patel
ATTENDANCE & WELFARE	Mrs H Rawat
CLERICAL ASSISTANT	Mrs A Hanslot
PREMISES OFFICER	Mr A Rimes
PREMISES OFFICER	Mr S Rodak
TEACHING ASSISTANTS	Mrs F Adam Mrs N Ali Mrs S Begum Ms C Brown

	Mrs N Choudhry Miss S Dehgamia Mrs A Gill Mrs H Grewal Miss S Hassan Mrs N Hussein Mrs C Kenyon Mrs S Mahomed Mrs A Makda Mrs S Mussa Mrs Y Nagdi Mr A Nelson Mrs S Odedra Miss H Patel Mrs S Patel Mrs V Pankhania Miss K Rimes Mrs P Sundavadra Mrs F Talati
AFTER SCHOOL CARE CLUB	Mrs C Kenyon (Leader) Mrs R Daud Mrs M Ahmed Mrs V Pankhania
BREAKFAST CLUB	Mrs H Grewal (Leader) Mrs R Daud Mrs V Pankhania
MIDDAY MANAGER	Mrs A Patel
MIDDAY SUPERVISORS	Mrs M Ahmed Mrs J Bibi Mrs M Daud Mrs R Daud Mrs R Girach Mrs A Ibrahim Mrs R Issa Mrs N Jassat Mrs K Kadri Mrs R Khalifa Ms R Mahomed Mrs S Mullan Mrs M Patel Mrs R Pathan Mrs U Pathan Mrs A Rehman-Noor Mrs S Patel Mrs F Rashid Mrs S Rimes Mrs I Rudra Sharma
COOK SUPERVISOR	Mrs V Bobby
CLEANERS	Mrs J Cheema Mrs K Kaur Mr H Parmar Mrs M Patel Mrs S Rimes

GOVERNORS

Parent Governors

Ms M Khan
Mr M Mohammed
Mrs H Dailey

Mr N Jassat
Mr M Vohra
Mr M Patel

Co-opted Governors

Mrs K Gill (Chair)
Mr S Patel (Vice Chair)
Mrs J Ruprai
Mrs S Armitage
Mr B Pick
Mr J Patel

Nominated Governor (LA)

Mr Harkesh Farma

Staff Governor

Miss M Chopdat

Headteacher

Mrs A Boychuk

Clerk to the Governors

Mrs P Crommentuijn-Marsh



TERM DATES FOR THE 2025/2026 YEAR

Term No 1: 38 days (7 weeks 3 days)	
Schools Open	Tuesday 26 August 2025
Schools Close	Thursday 16 October 2025
Autumn Half Term Holiday	Friday 17 October 2025 to Friday 24 October 2025

Term No 2: 39 days (7 weeks 4 days)	
Schools Open	Monday 27 October 2025
Schools Close	Thursday 18 December 2025
Christmas & New Year Holiday	Friday 19 December 2025 to Monday 5 January 2026

Term No 3: 29 days (5 weeks 4 days)	
Schools Open	Tuesday 6 January 2026
Schools Close	Friday 13 February 2026
Spring Half Term Holiday	Monday 16 February 2026 to Friday 20 February 2026

Term No 4: 25 days (5 weeks)	
Schools Open	Monday 23 February 2026
Schools Close	Friday 27 March 2026
Easter Holidays	Monday 30 March 2026 to Friday 10 April 2026

Term No 5: 29 days (5 weeks 4 days)	
Schools Open	Monday 13 April 2026
May Bank Holiday (schools closed)	Monday 4 May 2026
Schools Close	Friday 22 May 2026
Summer Half Term Holiday	Monday 25 May 2026 to Friday 29 May 2026

Term No 6: 30 days (6 weeks)	
Schools Open	Monday 1 June 2026
Schools Close	Friday 10 July 2026
Summer Holiday begins	Monday 13 July 2026

190 Pupil Days

SCHOOL ADMINISTRATION

TEACHING STAFF

All members of our teaching staff are fully qualified and hold several additional qualifications. All participate in both school and Local Authority training courses to keep up to date with new arrangements in education so that we can continually improve the quality of teaching.

GOVERNORS' ADMISSION POLICY

Children are admitted into Nursery (part time) from the age of three years three months, depending on the availability of places. **Unfortunately, due to the Local Authority admissions process, a place in the Nursery does not guarantee your child a place in Reception.** Admission into Reception (full time) takes place at the beginning of the school year in which the child is five years old.

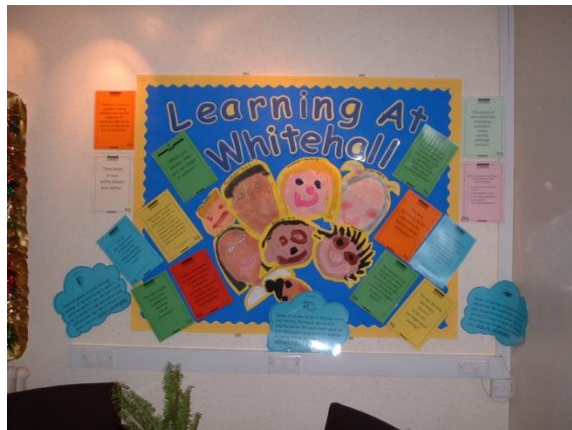
Children transfer to secondary school at the beginning of the autumn term following their 11th birthday.

Parents are more than welcome to come and visit our school before their children are enrolled, an appointment for a tour can be made by contacting our school office.

GOVERNORS' CHARGING POLICY

Our governors' policy is in line with the 1988 Education Reform Act is that there will be no charge for any compulsory activity within the curriculum.

Voluntary contributions are sought from parents / carers to support trips and visits linked to the curriculum offered, however, no child will be excluded from an activity based on the inability to pay the voluntary contribution. However a trip will be cancelled if insufficient contributions are received from parents.



COMPLAINTS

If you have a problem that you are concerned about, please come in and discuss it with your child's class teacher.

We hope that any problems can be resolved quickly at an early informal stage, but please do not hesitate to contact Mrs. Boychuk if you have any further worries.

At Whitehall Primary School, we value the relationship that we develop with parents and carers and that, if a problem arises, it is in the best interest of our children to resolve the matter quickly and efficiently in a positive manner.

SAFEGUARDING AND CHILD PROTECTION PROCEDURE

Our school takes very seriously its responsibility to protect and safeguard the welfare of the children and young people entrusted to our care.

We work closely in partnership with other agencies; Health, Social Services and the Police, who share our commitment to protecting children. Occasionally this means that we may need to consult them on matters of individual child safety, initially without reference to you. This procedure is in line with DfE guidelines and the Safeguarding and Child Protection Procedures produced by the Leicestershire Area Safeguarding Committee. If you have any questions about these procedures, please contact Mrs. Boychuk

OFSTED INSPECTION

Whitehall Primary School was last inspected in May 2024. We were very pleased with the outcomes which were as follows:

Overall effectiveness:	Good
The quality of education:	Good
Behaviour and attitudes:	Good
Leadership and management:	Good
Early years provision:	Good

The report describes the school as an inclusive and caring school. Pupils enjoy learning and relish taking on a challenge. Pupils behave well and say they feel safe. The school has an ambitious vision to provide an excellent education for every child. The school is determined that pupils will achieve well across all subjects to match their ongoing success in reading, writing and mathematics. Pupils' well-being is given the highest priority. The school provides pupils with many valuable experiences, including sport and music, so pupils can discover and nurture their talents.

OFSTED recognised that the children in the early years make a strong start to their schooling. They quickly settle in well and learn appropriate routines. They are prepared well for Year 1 and beyond.

The OFSTED report can be found on the school's website www.whitehallprimary.co.uk

FACILITIES

Our school is maintained to a high standard both inside and out. We have a constant rolling programme of redecoration and furniture replacement.

Whitehall Primary School has extensive playing fields and playgrounds and full use of these is made in both winter and summer. Our children have access to a range of play equipment at playtimes and lunchtimes. A quiet garden is also available for children to sit together and talk. There is a fitness trail and an outdoor gym on the field for our older children.

We are an inclusive school and are fully compliant with the Disability Discrimination Act and have a Disability Equality Scheme. If you or your children require special arrangements to be able to access our school, e.g. for Parents' Evening or special events such as assemblies, please speak to Mrs. Boychuk or Miss Chopdat, our SENCo.

Our school has worked over the past few years to develop our school grounds for the benefit of our children. The pond area has been completely redesigned and re-landscaped and our Gardening Club has developed a grassy area with raised beds in order to grow vegetables and other plants. We have also developed an 'outdoor classroom' for the children in the Foundation Stage.

Two enclosed play areas are available for our youngest children, complete with apparatus and a mini fitness trail suitable for 3 – 5 year olds. We have an amphitheatre entitled 'The Jubilee Theatre' situated on the edge of the field area which can be accessed by all the classes for a range of outdoor activities. I

COMPUTER PROVISION

Our school has a fully equipped computer suite with an interactive whiteboard and all computers have Internet access. All of the computers in the Computing Hub have been upgraded. All classrooms have an interactive whiteboard and at least two computers. All have access to the internet and we are wireless. We also have a set of laptop computers available.

Our school is connected to broadband via RM Education, an educational supplier and has rigorous firewalls and content filtering in place in order to protect our children from unsuitable material on the internet. In addition to this we have a strong, positive internet policy that ensures that children do not use the internet without an adult being present. We also have an ICT Technical Manager supporting the technical aspects of our ICT provision.

We are lucky enough to have interactive whiteboards fitted in every classroom in our school. Staff have received training in their use and we are very excited about how this technology can enhance the quality of teaching and learning and the power of our curriculum. In addition, each classroom has a visualiser, which

is a powerful digital camera that enables the teacher or presenter to display objects, pictures and texts. We also have ipads and laptops for classroom use.



LEARNING AT WHITEHALL

CURRICULUM AIM

At our school, we aim to develop our children academically, socially, morally and spiritually. We aim to provide equal opportunities for all our children to succeed to the best of their ability.

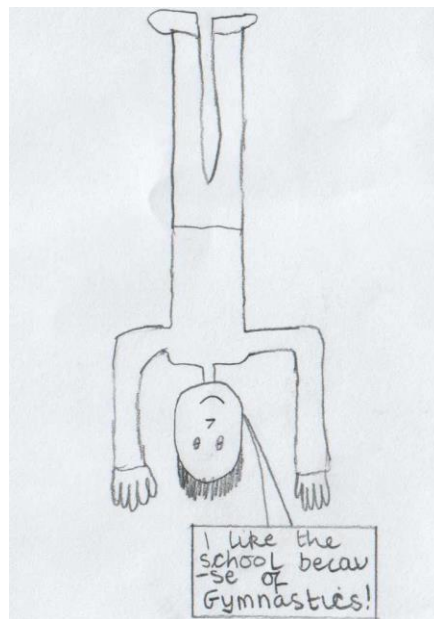
We provide a carefully planned and managed curriculum in which we offer continuity and progression from Foundation through to Year 6.

Our broad and balanced curriculum includes all the subjects in the National Curriculum with particular emphasis on the core subjects of English, Mathematics, Science and Computing.

We aim to foster a desire for lifelong learning. We do this by giving children real and relevant experiences and encouraging them to express their thoughts, opinions and ideas through playing, talking, observing, exploring, investigating and recording.

We cater for all children's needs and extra help and support as and when appropriate. In doing this, we value and welcome any contributions parents and carers can make to support their child's learning.

In order to maintain our high expectations of children's achievement, relevant assessment and recording procedures are in place across school. You are very welcome to come in and discuss your child's progress with the class teacher at any time.



OUR MULTICULTURAL SCHOOL

We at Whitehall Primary School take great pleasure in celebrating the diversity of our multicultural community. We are very proud of the range of cultures represented within our school and this is at the heart of our planned curriculum. We recognise that our children are part of a wider global network and it is our aim to prepare them for citizenship in the world.

We celebrate all major festivals during the course of the school year and all of our children take part. In this way we are able to develop our children's understanding and respect for the values and beliefs of others.

ASSESSMENTS

We have conducted detailed analysis of our SATs results over a number of years and have used this to identify areas for improvement for learning and teaching.

In 2025, our Key Stage 2 pupils scored well above the national average and placed Whitehall as one of the top attainment primary schools in Leicester City and in the top quarter of schools across the country.

Our targets are set from each individual child's expected level of progress.

We believe that parents have an important role to play in supporting their children and we organise a variety of opportunities for parents to find out more about the assessments we use and how this information helps us to develop learning.

Our most recent SATs results are included at the end of this prospectus.

TARGET SETTING

Our school uses individual targets for pupils in English and Mathematics. This process informs each individual child about their strengths and what they need to do in order to improve their performance.

In addition to this, schools publish targets for overall performance levels for the end of Key Stage 2 in English and Mathematics.

These targets are produced by examining the data from our Year 5 cohort and based on the prior attainment levels of the individual children and the teachers' assessments we are able to set a target for their performance at the end of Year 6.

Our targets are challenging ones but reflect the high expectations we have in the children's abilities and the quality of teaching and parental support.

RELIGIOUS EDUCATION

The scheme that we follow is the Discovery RE scheme of work. RE at Whitehall School is delivered discretely as one of the foundation subjects, it plays an important role, along with all other curriculum areas, particularly PSHCE and SMSC. Through R.E. learning, the children are able to make links between their own lives and those of others in their community and in the wider world.

The major festivals of the representative religions are celebrated by all our children and teaching about the different festivals also takes place.

The Discovery RE scheme asks that the children acquire a basic knowledge and understanding of diverse religious beliefs and practices. This is achieved by studying stories, scripture and symbols of the different world religions.

Our children are encouraged to develop a thoughtful and caring approach to life and become aware of a further dimension other than the visual concrete world. They are expected to develop understanding and respect for religious beliefs and how those beliefs affect ways of living.

Parents have the right to withdraw their children from Religious Education lessons but not from any other aspects of the National Curriculum and we respect their wishes. Parents **MUST** arrange an appointment with Mrs. Boychuk if they intend to do this to discuss this further.



PHYSICAL EDUCATION AND SPORT

At Whitehall Primary School, we provide children with the opportunity to participate in and enjoy a wide range of sporting activities. We have very good facilities and a committed staff who are able to offer sporting activities both during curriculum time and out of school hours.

We place a great emphasis on sport and exercise. A group of PE specialists teach PE across Key Stages One and Two. We also offer a wide range of extra-curricular activities such as football, cricket, gymnastics, athletics, bench ball and multi-sports.

SWIMMING

Key Stage 2 children have the opportunity to have swimming lessons during at Evington Pool. On the swimming day, your child will need to bring a swimsuit and a towel to school. During this academic year swimming will be in Year 4 and 5.

Year 5 children undertake the swimming assessment during the Autumn term.



SPECIAL EDUCATION NEEDS

Our school has a clear policy for children with Special Education Needs, in line with the National Code of Practice.

If a pupil is thought to have special needs, this is discussed with parents and a Pupil Passport is devised. This may be supported by additional teaching in school and advice from external Local Authority specialists may be requested. Termly reviews are made of pupil progress, as well as parental updates and this information is used to make decisions about how to best support the pupil in the future.

The support of parents and carers is highly valued by our school and is important to the children concerned, so we hope that you will want to be a part of this important process.

It is important that you inform us of any special needs that you know your child may have, particularly before they are admitted.

Failure to declare special needs could affect the admission process and disrupt the education of your child.

MORE ABLE CHILDREN

A register of the pupils identified is kept centrally by the Co-ordinator with responsibility for More Able, Gifted and Talented children's provision. On the register children are identified as:

- More Able (good all rounders)
- Gifted (ability in a particular academic field)
- Talented (ability in a non-academic field)

Additional names also make up a reserve list. For the majority of pupils identified as more able, gifted and talented, provision is made within normal curriculum planning and differentiation. All classrooms provide an environment that supports the diverse needs of pupils. Occasionally, pupils may be withdrawn for specific curriculum activities.

HEALTH EDUCATION

We are a safety conscious school that actively promotes good health where we have been awarded National Healthy Schools status. This is in recognition of our hard work in promoting health education and providing sports and activities to encourage our children to enjoy an active lifestyle.

Our health promotion activities include Personal, Social and Health Education (PSHE) and Relationship, Sex and Health Education (RSHE). In addition to this, we raise awareness of health through moral and religious aspects. Our whole school policy on health promotion involves our entire school and begins from the time a child is admitted.

We are also involved in the National Fruit Scheme that provides daily fruit for children in the Nursery, Reception and Key Stage 1. Children across the school are encouraged to bring fruit with them to school each day.

We believe our School's curriculum vision (Curiosity, Independence and Aspiration) are at the heart of the teaching and learning of positive healthy relationships. Through our RSHE/PSHE and Computing curriculum, we endeavour to promote pupils' self-esteem and emotional well-being to help them form and maintain worthwhile relationships, based on respect for themselves and others, whilst ensuring they know how to keep themselves safe at home, school and in the community.

As a maintained primary school, we must provide relationships education to all pupils under section 34 of the [Children and Social Work Act 2017](#). In teaching RSHE, we must have regard to [guidance](#) issued by the secretary of state, as outlined in section 403 of the [Education Act 1996](#).

EXTRA-CURRICULAR ACTIVITIES

At Whitehall, we endeavour to extend the curriculum wherever possible and offer a wide range of extra-curricular activities. These clubs usually take place at lunchtimes or after school. Our range of activities depends on the expertise and interests of our staff who give up their time voluntarily.

Our clubs on offer include:

Cross country, athletics, football, cricket, gymnastics, basketball, art, DT, performing arts, multi-sports, rounders and casdee.

Our sports teams are involved in local leagues and will often play matches both at home and at other schools. Parents are more than welcome to come and watch sports matches.

We also offer music tuition where Miss Stevens and Mrs Berraoui are the school contacts for this. Tu



HOMEWORK: PARENT PARTNERSHIP

At Whitehall Primary School, we see homework as a very important part of our children's learning. We believe it should enhance the work taking place in the classroom.

Homework is set at appropriate times during the week. We hope very much that homework will be supported and valued at home, just as it is in school.

We see homework as an opportunity for parents and carers to share activities with their children and to encourage their learning.

For further details about our homework policy please look at our school website or please contact the Phase Leader or your child's class teacher.



ALL ABOUT OUR SCHOOL

THE SCHOOL DAY 8.45-3.15pm

Below are the school hours that we follow:

8.35am: Doors open

8.45am: School day begins

10.25 – 10.40am: Morning playtime Key Stage 1

10.45 – 11.00am: Morning playtime Key Stage 2

11.40 – 12.40pm: Lunchtime Key Stage 1

12.00 – 1.00pm: Lunchtime Key Stage 2

12.15 – 1.15pm: Reception

3.15pm: Hometime

Nursery: Morning 8.30 – 11.30am
(All children must be collected by 11.30 am).

PUNCTUALITY

It is essential that your child arrives at school on time. Being late disrupts the school day for both children and teachers. If your child is late, they should enter through the main entrance to school and report to the office where the reason for their lateness is recorded.

If children are persistently late, Mrs. Boychuk will write to parents and ask to discuss the issue.

Please come to school on time – it helps everybody!

If for unseen circumstances you will be late collecting your child, please telephone school so that we can pass a message.

COMING TO SCHOOL

Please enter school by the Harringworth Road Gate or by the school driveway if the gates are closed to cars, please enter by the main gate.

Safety is very important. **Please bear in mind local parking restrictions, particularly that it is illegal to park on the white lines leading up to the zebra crossing outside the main entrance.** Local traffic wardens often visit school to observe parent parking. Our school has been part of the Leicester

Mercury's campaign to deter parents from parking badly outside school gates and causing danger to pupils.

As a school, we actively encourage children and their parents to walk to school as part of our Health Education promotion.

GOING HOME

It is expected that all children will leave our school grounds by 3.30pm. If for any reason you are late, please contact the school office and come to the main entrance.

For safety reasons, if you need to collect your child from school at any time other than the end of the day, you must report to our school office. Members of staff are instructed not to release children unless this has been verified by the office. This applies particularly at lunchtimes when parents are not to enter the playground.



AFTER SCHOOL CARE CLUB

Our school provides an after-school care club from 3.15pm until 5.15pm on a flexible basis. We are OfSTED registered to provide care for children aged 4 to 11. The children attending the club are offered a range of stimulating and enjoyable activities, including an opportunity to complete homework. A light healthy snack is provided.

The after-school care club is popular. Please ask at the school office for further details.

BREAKFAST CLUB

Our school also provides a breakfast club from 7.55 am until 8.35am. The children who attend are offered a range of activities as well as a healthy breakfast.

Please ask at the school office for further details.

CLASS ORGANISATION

All our classes are of mixed ability and are arranged according to age where possible. Children spend most of the day with their class teacher, but on occasions can be taught by another teacher for short periods of time.

For some subjects in Key Stage 2, children may be taught for short periods in ability groups, if we believe this is in their best interest.

We take great care to ensure that every class is balanced in respect of gender, age, ethnic origin and ability. We also put every child in a class with at least one friend.

Teachers cater for the individual needs of all the children within their class.

CLASS NAMES

The class names are named after different animal groups:

Year 6: Big cats – Jaguars, Pumas and Leopards

Year 5: Birds of prey – Ospreys, Eagles and Kestrels

Year 4: Rainforest animals – Toucans, Iguanas and Chameleons

Year 3: Polar region animals – Polar Bears, Seals and Penguins

Year 2: Sea creatures – Dolphins, Seahorses and Starfish

Year 1: Woodland animals – Hedgehogs, Foxes and Badgers

Foundation Stage: Mini beasts – Ladybirds, Dragonflies, Butterflies and Busy Ants (Nursery)

SECONDARY SCHOOL TRANSFER

Every effort is made to make the transfer from our school to secondary as easy as possible for our children. Usually at the age of eleven, children transfer to one of the Evington secondary schools. In Year 6 children are given at least one opportunity to visit their new school before they leave us and their new teachers will come and visit them here.

It is important, when the time comes, for parents to respond quickly to the information from the Local Authority in order to express their preferences for secondary schools.

ATTENDANCE

Routines are established during the early years of a child's education and so regular attendance at school is vital. Please remember that all children **must** attend school every day unless they are ill. Please telephone the school on the day/s your child is not attending school and leave a message on the answer phone. When your child returns to school after an illness, please send a note to the class teacher.

For unauthorised absence from August 2024, Penalty Notices will increase to £160 per parent per child (discounted to £80 if paid within 21 days). If there is occasion to issue a second Penalty Notice for unauthorised leave of absence within a rolling 3-year period, it will be issued at the higher rate of £160 per parent per child, with no opportunity to pay at the lower level. A Penalty Notice cannot be issued if there is a third occasion of unauthorised leave of absence in the three rolling period and it is likely that the local authority will take direct prosecution action in the Magistrates' Court which can result in you receiving a criminal conviction. Please also be aware that any cases of extended periods of unauthorised absence, linked to holidays or trips away, are highly likely to result in prosecution action by the local authority.

*If your child has unauthorised leave of absence **prior to the end of the summer term in 2024**, you will either be issued with a Penalty Notice of £120 per parent per child (discounted to £60 if paid within 21 days), or, your case will be referred by the Local Authority directly to the Magistrates' Court.*

Should a Penalty Notice be issued, failure to pay by the 28th day will usually mean that the Local Authority proceeds to the Magistrates' Court in relation to the failure to ensure regular attendance.

COLLECTIVE WORSHIP AND ASSEMBLIES

Assembly is an important part of our school day. Our assemblies have a moral or religious theme representative of all the major world religions. Assemblies are designed to fun, interesting and interactive.

We encourage all children to attend assemblies, although it is your right, as a parent to withdraw your child.

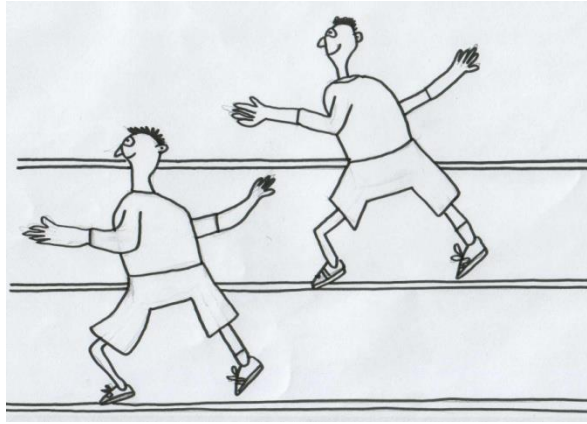
Each class performs a class assembly once a year and parents are invited to attend this event which takes place on a Friday.

We also celebrate special festival assemblies at different times of the school year and these performances are important part of our multicultural philosophy.

THE USE OF MOBILE PHONES IN ASSEMBLIES

During class assemblies parents are not permitted to take photographs or make recordings.

A class assembly link will be sent to parents. This recording is for personal use only and, for the safeguarding of our children, and must **NOT** be uploaded onto the internet in any form.



UNIFORM

It is expected that all children in our school will wear uniform.

Our school uniform is as follows:

- Black or grey trousers, or skirt
- White shirt or blouse
- White or red polo t-shirt
- Red fleece or jumper (does not have to carry the school logo)
- Red and white checked summer dress in warm weather
- No denim

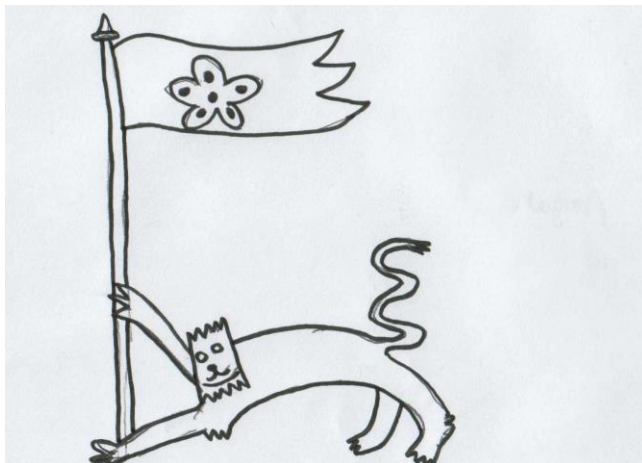
P.E. Kit

Each week children may have both an indoor and an outdoor P.E. lesson.

The P.E. kit is as follows:

- A plain white or red T-shirt (football shirts and heavily patterned/colourful clothing is not permitted)
- Plain black shorts or leggings (for indoor P.E.)
- Plain black or grey jogging bottoms (for outdoor P.E.)
- A plain red, black or grey jumper/sweatshirt (for outdoor P.E.)
- Slip on black plimsolls (for outdoor PE for KS1)
- White or black Trainers (for outdoor PE for KS2)

All clothes worn to school should be labelled with the child's name so that if something is lost it can be easily traced



LUNCHTIME ARRANGEMENTS

Children can either stay at school or go home at lunchtime. If your child stays at school, there is a choice of hot dinners or they can bring a packed lunch.

We use WeDuc as the means of payment.

Packed lunches should be taken to the dinner hall in clearly labelled boxes between 8.35am and 8.45am before going to the classrooms each morning. Empty lunchboxes can be collected from the dinner hall from 2.45pm. If your child forgets to bring their packed lunch, we will provide them with a hot meal. Please send the payment the following day.

It is the governors' policy that, for health and safety reasons, we do not allow squash or pop in lunchboxes due to spillages or leakages. Children are allowed to bring pure milk or bottled water. This policy is in keeping with our status from the National Healthy Schools standard.

We have a staggered lunchtime in operation at the school:

11.40 – 12.40pm	Key Stage 1
12.00 – 1.00pm	Key Stage 2
12.15 – 1.15pm	Reception

Some children are entitled to free school meals. Information about this is available from our school office. Please claim if you are entitled to do so, not only does your child receive a free hot meal each day, but this also brings extra resources into our school.

UNIVERSAL FREE SCHOOL MEALS

From 1st September 2014, all children who are in Reception (FS2), Year 1 or Year 2 are able to receive a free school meal. This is a Government programme and is at no cost to parents.

Some children, at present, qualify for a free school meal due to household

income or benefit status. The school obtains further funding to help support children through this scheme, known as Pupil Premium. We have application forms in the School Office if you feel that you may qualify for this extra grant that will run alongside the new initiative.

Please see the Office Manager for any further information.



EMERGENCY SCHOOL CLOSURES

In the event of extreme weather conditions or other unforeseen major difficulties, it may not be wise for school to open. If this happens, a message will be broadcast over the radio. Parents and carers are advised to listen to BBC Radio Leicester, Capital FM Leicester, Sabras Sound or Century 106FM for information.

No child will ever be sent home alone. In the event of a heavy snowfall during the school day, school will remain open until 3.15pm as usual. However, if you wish to collect your child early, you are more than welcome to do so.

SCHOOL RULES AND BEHAVIOUR

At Whitehall Primary School we take pride in being a happy and positive learning environment. We believe that in order to learn effectively, children should feel safe, settled, valued and have a positive self-image.

As part of their personal and social education, children are consulted about the rules needed to create a happy school. We use positive reinforcement of good behaviour to maintain good discipline.

Should there be problems with behaviour, there is a series of sanctions that allow the child concerned to improve. Parents are informed if behaviour is extremely disruptive.

We also use a wide range of strategies for praising our children for hard work, positive behaviour, social skills and other forms of success. This can include

stickers, stamps teacher comments, showing work to another teacher or taking work to Mrs. Boychuk for a special certificate.

As part of our positive behaviour management approach, each class earns 'Golden Time' for a Friday afternoon. During Golden Time, children are able to choose an activity that they would like to do. This could include drawing, computer games, reading, Lego, board games, jigsaws and role-play.

We have a School Council for which each Key Stage 2 class elects a representative during the first week of each new school year. The School Council meets once a month with Mrs. Boychuk to discuss successes and issues within school.

Our behaviour policy is on the school website.

OUR CODE OF CONDUCT

- Always speak politely to others
- Keep hands, feet, objects and unkind comments to yourself
- Move around our school quietly and sensibly
- Respect the belongings of others
- Listen carefully to what others have to say
- Let others work without interruption
- Always try your best



COMMUNITY ASSEMBLIES

We have a whole school award system where our children are given recognition for their contributions to school life.

Each Thursday, we hold a community assembly in which children from each class are awarded a certificate for their successes. We call these certificates ACE Awards.

- A** Achievement
- C** Community
- E** Effort

Community assemblies are also used to present other awards such as gymnastics and swimming certificates.

HEALTH

If possible, please try to make appointments with the doctor or the dentist outside of school hours. If this is unavoidable, please let us know. If your child needs to leave school during the day, they must be collected by an adult. We will not allow children to go home on their own during school hours to attend appointments.

MEDICINES

In the interests of safety, teachers are not allowed to keep any medicines in the classroom. We have a provision for children who may need prescribed medicine during the day for chronic illnesses or asthma. Please speak to your child's class teacher who will be able to help you.

ILLNESS OR ACCIDENTS AT SCHOOL

If your child feels ill at school or has an accident, we will do our best to contact you. It is very important that we have current phone numbers, including mobile phone numbers, in our school office so that we can get in touch with you.

Could you please ensure that you inform school if you change your phone number, mobile phone or move house. The contact information we keep must be kept up to date in case of an emergency involving your child.

RESPONSE TO DRUG RELATED INCIDENTS

This response is in accordance with the Local Education Authority Guidelines:

Whitehall Primary School has a strict no-smoking or vaping policy and forbids the illegal supply or misuse of tobacco, solvents, volatile substances and illegal drugs. Our school also forbids the misuse of alcohol and medicines. Our school is committed to protecting the health and safety of all our members and will take appropriate actions to safeguard their well-being.

All drug related incidents are reported to and recorded by the Headteacher. She will consider each incident carefully and determine an appropriate response in consultation with other members of staff.

LEICESTER CITY COUNCIL DISCLAIMER

Leicester City Council disclaims all liability for any loss of or damage to any personal property howsoever caused on these premises, including the loss of or damage to property caused by negligence of the City Council, its servants or agents except where such disclaimer is contrary to the provisions under the Unfair Contract Terms Act 1977.

CONCLUSION

We hope that you have enjoyed reading our prospectus and that it has given you some useful information about our school. We are very proud of the quality of education we provide, the positive school environment and the behaviour of our children.

Parents, carers and our local community are an important part of our school's life and are always welcome.

WHITEHALL PRIMARY SCHOOL PERFORMANCE RESULTS 2024

The 2025 performance results are below:

KS2 Year 6 SATs:

	Expected Standard+ School	Expected Standard+ National	Greater Depth School	Expected Standard+ School
Reading	93%	75%	51%	93%
GPS (Grammar, Punctuation & Spelling)	92%	73%	71%	92%
Maths	96%	74%	38%	96%
Writing (Teacher Assessment)	71%	72%	7%	71%
Reading + Writing + Maths combined	71%	62%		71%

School's Average Scaled Scores:

Reading: 107 GPS: 110 Mathematics: 107

National Average Scaled Scores:

Reading: 106 GPS: 105 Mathematics: 105

Year One Phonic Screening

Year 1 Phonic Screening results at **91%**, Key Stage 1 Phonics at **94%**.

Early Years Foundation Stage

73% of pupils in Reception attained a Good Level of Development (**GLD**) against the Early Years framework. (National is 65%).

A Good Level of Development is defined as children working at the expected standard or exceeding the expected standard in the key areas of literacy, maths, physical development, communication and language and personal, social and emotional development.